

JOB OPPORTUNITY

Human Resources Department

POSITION: SUPPORT WORKER III

REGION: Corporate Services

Community Living Toronto, one of the largest agencies of its kind in North America, is a dynamic innovative organization committed to a vision of promoting a welcoming community. As a leader in the field, Community Living Toronto offers supports to over 6,000 individuals within an intellectual disability as well as support to their families, including residential and day support, assistance with employment, community support, early childhood services and respite.

QUALIFICATIONS:

A minimum of an undergraduate degree focusing on Social Services or a community college diploma focusing on Social Services with at least two years of related work experience. Knowledge of health-care procedures and mechanical equipment – wheelchairs, lifts, G-tubes and other specialized equipment. Successful completion of internal legislated and mandated training is required. Driver's license is an asset. With an unrelated University degree, one year of related work experience is required. A combination of education and relevant experience will be considered.

JOB SUMMARY:

This position may perform a lead role in the provision of services and supports consistent with life plans and in identifying the needs of individuals supported in order to enhance the capacity of individuals to function in all aspects of community living. Experience in Corporate Janitorial Contracts, overseeing various locations and good customer services.

RESPONSIBILITIES:

Working independently under the direction of a program supervisor this position is responsible for:

- Supporting the development of strategies and delivery of services and supports according to life plans and personal outcomes.
- Employment opportunities for individuals supported in community networking experience.
- Providing case management to individuals on caseload and assisting with case management of other individuals supported.
- Ensuring that appropriate personal and physical care, crisis response, counseling and emotional support is provided.
- Participating in assessing the long term service needs of individuals supported and of the program and identifying opportunities to improve service delivery.
- Coordinating and providing direct support in the implementation of life plans and monitoring achievement of personal and program outcomes.
- Maintaining documentation, monitoring finances for individuals supported and ensuring an appropriate standard of living for individuals supported.
- Locating employment opportunities for individuals supported, including; job development, job coaching employer presentations.
- Providing direction to staff regarding service delivery and Janitorial Service Contract requirements.
- Identifying customer needs for janitorial work.
- Monitoring and evaluating participants in the delivery of cleaning outcomes to the customer.
- Delivering goods and services to internal and external customer sites.
- Training, supporting and evaluating the work of individuals in service in order to achieve a professional standard of janitorial outcomes.

HOURS OF WORK: 150 hours averaged over a 4 week period

SALARY: \$46,050.00 to \$51,007.00 per annum

**TO APPLY:
SEND YOUR COVER LETTER AND RESUME TO:**

Careers@cltoronto.ca

PLEASE QUOTE JOB POSTING #E17-169

When required, accommodations for disabilities will be provided, on request.

We thank everyone for their interest in Community Living Toronto; however only applicants with the necessary qualifications, experience and education will be contact for an interview.