

GUIDELINES FOR VISITORS AND PRE-SCREENING QUESTIONS

These Guidelines outline the requirements and expectations for your upcoming visit. They have been prepared by Community Living Toronto (CLTO) to protect the health and safety of the individuals we support, their families, and our staff. They reflect Public Health Ontario and Ministry Guidelines and are intended to limit the potential exposure to COVID-19.

It is expected that any visitor entering a CLTO location will be fully vaccinated or will be able to show proof of a negative COVID-19 test within 24 hours prior to the visit. Anyone entering a CLTO location will be asked if they have been fully vaccinated against COVID-19 as part of screening.

Visits with an unvaccinated family member or friend will be permitted to occur outdoors if all parties wear full personal protective equipment including a medical/procedural mask and face shield, and use physical distancing of six feet between visitors for the duration of the visit.

Pre-Scheduling the Visit

1. All visits need to be pre-arranged with a CLTO staff representative of the location to be visited. The purpose, type of visit, expected timing and location requirements must be provided in advance.
2. Scheduling and/or cancelling and rescheduling of visits will be at the discretion of the Program Supervisor/CLTO office contact. Visits may be cancelled/rescheduled if a visitor does not pass the Active Screening, or if operational needs of the home/office cannot be met. The total number of persons in the home at any time will also be considered, as per Public Health guidelines and operational requirements, in allowing the visit to proceed.
3. Visits will not be permitted at CLTO sites when there are active cases of COVID-19, if there are persons awaiting test results and/or if someone at the site is in isolation protocol.

Pre-Screening Prior to the Visit

4. As required by provincial guidelines, prior to entry you must pass a Screening questionnaire that screens for signs and symptoms of/potential exposure to COVID-19 and your vaccination status.
5. **Review the Pre-Screening questions in advance and only come to the site if you pass these questions.**
6. If you are not fully-vaccinated against COVID-19 you will not be permitted indoors for a visit unless you are able to show proof of a negative COVID-19 test that was administered within 24 hours prior to the visit.

On the Day of the Visit

7. Prior to entry, as part of Active Screening you will be asked to confirm your name, contact information for potential contact tracing and your vaccination status. This will be recorded by the screener in our online Service Now Safe Workplace (SWAS) App.

8. Upon entry into the home, or for an outdoor visit you must wear appropriate Personal Protective Equipment (PPE). You will be provided with a medical/procedural mask and face shield, to wear for the duration of the visit. You are expected to practice hand hygiene before, during, and after the visit.
9. As appropriate, visitors are permitted to engage in brief physical contact (e.g., a hug) during indoor or outdoor visits. Aside from this, you must attempt to maintain physical distancing restrictions (6 feet, or 2 metres) as is practical, and as related to the purpose of your visit. The visit may be ended if it becomes apparent that individuals cannot maintain physical distance (beyond brief physical contact).
10. You will only be permitted in the area designated (or required) for the visit. You will not be permitted elsewhere in the home or office.
11. Only items necessary to perform the essential service are to be brought into the location and must be cleaned and disinfected (to the extent possible). Sharing of equipment should be minimized as much as possible. Any item that is shared must be cleaned and disinfected between uses.

Following the Visit

12. If you experience symptoms of or test positive for COVID-19 within 14 days after your visit, you must inform CLTO and Toronto Public Health.

PRE-SCREENING QUESTIONS

The following questions are to be answered by all visitors prior to arriving at a CLTO location. These questions will also be posted at the entrance to the CLTO location.

The first three questions are for all visitors.

1. **Do you have any of the following new or worsening symptoms or signs?** Symptoms should not be chronic or related to other known causes or conditions.

- Fever or chills
- Difficulty breathing or shortness of breath
- New or worsening cough
- Decrease or loss of smell or taste
- Nausea, vomiting, diarrhea, abdominal pain
- Not feeling well, extreme tiredness, sore muscles

If yes to any, delay your visit, complete the Ministry of Health online self-assessment and follow the instructions.

2. **Have you been asked by Toronto Public Health or any other government agency to self-isolate for any reason including: testing positive on a Rapid Antigen Test; close contact with a positive COVID-19 test; awaiting COVID-19 test results; or worked in a different location that is currently experiencing an outbreak where you have been asked to self-isolate?**

If yes, delay your visit.

3. Are you fully-vaccinated?

If yes, proceed with plans for the visit.

If no, you will be asked to show the screener a negative COVID-19 test dated within 24 hours of the visit. If you are not able to show a negative COVID-19 test, you will only be permitted to visit outdoors and you must follow advanced PPE precautions throughout the duration of your outdoor visit.

Evidence of a negative test will include a receipt of a PRC or Rapid Antigen Test, or a dated photograph of a home test.

The following question is for any visitor who is not fully vaccinated.

4. Have you or someone you lived with travelled outside of Canada in the past 14 days AND been advised to quarantine per the federal quarantine requirements?

If yes, do not visit. You must follow the Public Health Agency of Canada instructions related to mandatory quarantine restrictions when returning from travel outside of Canada.