



CALL FOR VOLUNTEERS FOR THE FINANCE & AUDIT COMMITTEE OF COMMUNITY LIVING TORONTO (CLTO)

About Community Living Toronto (CLTO)

Community Living Toronto (CLTO) has been a source of support for people with an intellectual disability and their families since 1948. We offer a wide range of services including housing and employment supports, supported living, and community-based activities. We are proud to support over 4,000 individuals and their families in 80+ locations across Toronto with an annual budget of \$100M+.

The “community living movement” began with families who wanted their children to live in the community, rather than institutions. Today, we continue to advocate for inclusive communities and support the rights and choices of people with an intellectual disability.

Mission	“Community Living Toronto fosters communities by supporting the rights and choices of people with an intellectual disability.”
Vision	“A society where everyone belongs. A society where everyone is valued.”
Core values	“Inclusion Choice Diversity”

To learn more about what we do, see <https://cltoronto.ca/> or download our [Corporate Brochure](#).

CLTO Board of Directors / Standing Board Committees

Community Living Toronto is governed by a volunteer Board of Directors that is primarily a “governance” body responsible for: safeguarding the mission, vision, and values of the organization, setting its strategic direction, overseeing the provision of its finances, and meeting the needs of its stakeholders. The Chief Executive Officer of CLTO is responsible for managing the day-to-day operations of the Association and is accountable to the full Board.

The Board carries out its responsibilities through its Standing Committees (currently Executive, Governance, Finance & Audit, and Service Excellence) and several Ad Hoc Committees (which are used as needed for specific initiatives/projects).

To ensure that the Board and its Committees are “balanced” in composition, volunteer members of the Board and/or Committees are drawn widely to achieve the balance of skills, expertise and stakeholder perspectives needed fulfill relevant mandates, i.e., of the Board or one of its Committees.

Current Opening

At this time, our **Finance & Audit Committee**, which is responsible for oversight and direction related to CLTO’s financial well-being, is currently seeking volunteer members with a strong background in finance, risk management, and/or investment, who are interested in CLTO’s development sector work and can commit about 2-3 hours per month.

The spirit of positive volunteerism is a critical element of the CLTO culture that differentiates CLTO from

many of its counterparts across Toronto and the province. We encourage anyone who wishes to assist CLTO in fulfilling its mission to step forward and get involved.

If you possess any of the skills referenced above or know of someone who does and can recommend them to serve on our **Finance & Audit Committee**, or if you need further information about this Call for Volunteers, please contact Cathy Brennan (CLTO Executive Coordinator) at cathy.brennan@cltoronto.ca or 437-929-2833.

General Information

To fill current or prospective openings on the Board and/or its Committees, CLTO seeks out individuals who at the time of their election or appointment:

- a) are over the age of eighteen;
- b) are ideally members in good standing of CLTO, are not employees of CLTO, or Community Living Ontario or its Community Councils. or the Canadian Association for Community Living;
- c) are interested in the work of the CLTO; and
- d) who have the following generic qualities/personal attributes:
 - A strong commitment to people with an intellectual disability and their families.
 - An understanding of, belief in, and commitment to the mission, vision, and core values of CLTO.
 - A positive track record of community service.
 - Talents or skills which will help CLTO achieve its goals (e.g., experience in governance, legal, finance, strategic planning, healthcare, social services, etc.)
 - The ability to act in the "best interests" of the Association as a whole.
 - Positive interpersonal skills that will contribute to a team effort, i.e., the ability to work positively and co-operatively and communicate effectively, as a member of the team, with other members of the Board, its Committees and senior management.
 - A commitment to engage in strategic and system thinking and relationship building, i.e., the ability to provide wise counsel and ask relevant questions at a strategic level.
 - Personal and professional integrity and informed judgment.
 - Experience in and understanding of governance including the roles and responsibilities of the Board and individual Directors and the difference between governance and management.
 - Enthusiasm for the role and its demands.
 - Ability and willingness to represent CLTO as required, and to commit the necessary time to prepare for and participate in orientation and continuing education, meetings, retreats, and selected events, as applicable.
 - Commitment to comply with the any conflict-of-interest policies.

Remuneration

This is a voluntary role. No remuneration is paid for service on the CLTO Board and its Committees.

General Selection Process

- A Call for Volunteers reflecting the current needs of the Board and its Committees is circulated within appropriate prospecting channels.
- Generally-speaking, nominees for the Board of Directors or Board Committees need to be nominated by an existing CLTO member.
- Nominees for the CLTO Board or its Committees need to meet the selection criteria, i.e., skills and attributes outlined in the Call for Volunteers (or associated "recruitment ad").
- All nominations will be reviewed by the Governance Committee of the Board after receiving a completed Applicant Profile from each nominee.
- Applicants who are selected for the advertised volunteer role will then be asked to complete an 'Acceptance of Nomination' form before the Governance Committee brings the selected nominations to the Board for approval.
- For Board Directors, the Governance Committee prepares a slate of candidates for the Board that the

Membership of CLTO needs to approve or ratify at its Annual General Meeting in September. For Board Committee members nominations are not required to be approved by the membership.

[All Persons with disabilities who need accommodation in the nomination process or those needing the Call for Volunteers in an alternative format, should contact the Executive Coordinator at CLTO.]